



Your key to Success
Established in 1954



Believe and Achieve



A MESSAGE FROM PRESIDENT MARIELY RIVAS

VOLUME 10, ISSUE 1

Thanks to all of you for a great turn out at the installation dinner on June 2nd. We had 30 people including guests, new members, old members, and our CAEOP President, Glenda Rhea. If you weren't there, you missed a great evening. Before dinner, our own Paula Burkhart gave us a Cookie Lee demonstration. We had some great raffle gifts throughout the evening. The evening was a success due to everyone's hard work and dedication.

As your officially installed President, I have chosen "Believe and Achieve" as my theme for the year because to believe is to feel sure that something is true. To achieve is to do something successfully, especially after a lot of effort. Whether it's your personal life or professional life, it all revolves around the ABC's of success and growth:

- Allow yourself to dream and have goals.
- Believe in yourself and others.
- Completely allow yourself to grow.

Believe 100

On our path to achieving our dreams and goals, we will discover together that through hard work, commitment and effort, we will meet and perhaps exceed our expectations for the year.

Reflecting on the huge responsibility that I was taking on, I realized that our organization's success is based on team work. As I prepared my closing speech at installation, I searched the internet, heard a few songs and even read a few poems. I referenced and visited my old friend Webster and looked up the meaning of our theme. Both are verbs which for our Organization seemed to fit perfectly because we truly are action oriented. We are striving to achieve our goals and we put a lot of effort into everything we do.

I want to thank my family and friends for their unconditional support. To my daughter Perla and mother Helen, thank you for being my inspiration and the foundation from which my strengths and visions arise. To my sister Yasmina, thank you for being there for me and supporting every adventure and journey we embark on together. All three of you share in my dreams and have taught me what unconditional love and support is all about. To Roberto, Rita, Julio, Roberto, Ricardo, Samantha, and Rafael, thank you. I couldn't have asked for a better family. Betty, Larry, Sarah, Linda, Carmel and Alice, thank you for believing in me and my service to our community and organizations. RCAEOP's financial dream is to award deserving high school seniors with scholarships to attend college. Through our ability to achieve our financial dreams and goals, hopefully we have helped many students over the years to believe and achieve.

The Executive Board had a planning retreat on August 6th. I am excited with the different events we have planned for the year. I'm looking forward to an exciting year of personal and professional growth for all of us through our workshops, fund raising events, and fellowship. I am certain that with every step we take together we can **Believe and Achieve! 100 what? What do you think it is? Let us know**

Achieve 100

SAVE THE DATE

Sept. 28, 2005
R C O E
Tips and Tricks
Riverside

Oct. 15, 2005
Prof. Development
Laguna Beach

Nov. 5, 2005
Craft Fair
CHS in Corona

R. C. A. E. O. P. KEYNOTES

SEPTEMBER 2005

2005-2006

Think 100!!

Executive Board Members

President Mariely Rivas
Corona-Norco Unified School District

President Elect Claudia jauregui
Hemet Unified School District

First Vice President/Programs Maria Lawler
Moreno Valley Unified School District

Second Vice President/Membership..... Christine Harris
Perris Union High School District

Secretary..... Sue Boyd
Val Verde Unified School District

Treasurer..... Pam Graves
Hemet Unified School District

Audit Sharon Callahan
Hemet Unified School District

Hospitality..... Sarah Rico
Perris Union High School District

Newsletter..... Yasmina Rivas
Corona-Norco Unified School District

Photographer/Historian..... Cristina McAnulty
Perris Union High School District

Promotions (Ways & Means) Paula Burkhart
Corona-Norco Unified School District

Publications Linda Rush
Hemet Unified School District

Scholarships Delores Rodriguez
Corona-Norco Unified School District

Past President Alice Mitchell
Corona-Norco Unified School District

C.A.E.O.P. and O.C. A.E.O.P. Proudly Present
A Day for the Educational Office Professional
A Professional Development Opportunity for
Classified Staff

Lunch included

When: October 15, 2005

Where: Laguna Beach High School

Time: 9:30a.m. – 3:30p.m.

\$20 Members \$25 for Non-Members



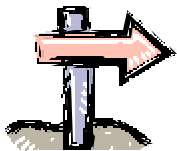
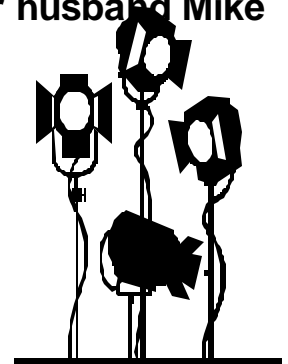
You're in the spotlight- Sue Avalos and Sue Boyd

Sue Avalos is one of our new members. Sue has been with CNUSD for 29 years, is currently the secretary at CFIS. She has been married for 36 years, has two adult children and two granddaughters. Mr. and Mrs. Avalos enjoy their empty nest by visiting friends and going on week-end trips.

Sue Boyd was born in Indiana but also has family from Italy. She enjoyed attending Catholic school and growing up in the Rock and Roll and Hippie movement era. Sue and Mike celebrated their 19th Anniversary in August. They have one daughter, Gwen, who is their pride & joy and practices Law in Newport Beach, CA. Mrs. Boyd is recording Secretary for RCAEOP. She works as the Secretary for the I.T. Department at VVUSD. Her husband Mike is the Deputy Superintendent for VVUSD.

We're coming your way. We are looking for members to be on our Spotlight. Don't be shy, we want to know all about you!!

100 what?



Join RCAEOP and be a part of an organization filled with people that are enriched with personal and professional growth.

Tricks and Treats

Split Screen

Window > Split

You can display two different parts of a document at the same time. This is helpful when working with long documents and tables. This tip also works in Excel.

- From the Window menu, select Split.
OR
- Drag down the tiny divider tool at the top of the right scroll bar.
- You can navigate to different parts of the document in each pane and use **F6** to jump between them or use the scroll bars.
- To return to normal view, double-click the split line or go to the Window Menu and select Remove Split

ATTENTION

Our big FUNDRAISER is here.

The Best **CRAFT FAIR** is coming to Corona.

When: Saturday, Nov. 5, 2005

Where: Corona High School

Time: TBA

Please be on the lookout for more information coming your way.

We'll see you there!!!



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R.C.A.E.O.P. MEMBERSHIP FORM

July 1, 2005 through June 30, 2006

Membership: **New *** _____ **Renewal** _____

Member name: _____

Position/Title: _____

District: _____

School/Dept.: _____

Work site address: _____

City & Zip: _____

Home address: _____

City & Zip: _____

Work phone # _____ Ext: _____

Home phone # _____

E-mail address: _____

*** If you are a new member, please tell us who recruited you:**

MEMBERSHIP DUES: \$15.00

Please make check payable to **R.C.A.E.O.P.** Send to Christine Harris, Second Vice President, Membership, c/o Perris Union High School District, 155 E. Fourth Street, Perris, CA 92570

By becoming a member, you will receive a reduced price for R.C.A.E.O.P. in-services throughout the year. Also, if you recruit four new members this year, you will receive a paid membership next year.

If you are interested inserving in an R.C.A.E.O.P. office or helping on a committee, please check oneor more of the following:

Membership _____ Programs _____ Promotions _____ Scholarships _____